

SYRO MALABAR MAJOR ARCHIEPISCOPAL NATIONAL COORDINATION COUNCIL

1. TITLE: The council shall be known as “SYRO MALABAR MAJOR ARCHIEPISCOPAL NATIONAL COORDINATION COUNCIL for England and Wales”.
2. NATURE AND PURPOSE
 - 2.1. This consultative council is constituted according to the recommendations of the Church Teachings and adapted to the nature of the National Coordination of the Syro Malabar Church in England and Wales.
 - 2.2. This is a consultative body consisting of priests and laity to help the National Coordinator.
 - 2.3. They are to suggest means for the spiritual, ecclesial and traditional growth of the Syro Malabar faithful in England and Wales.
 - 2.4. At the same time matters concerning faith and morals will not come under the scope of this council.
 - 2.5. Prepare and present the annual budget and accounts of the National Coordination Council.
 - 2.6. To propose ways and means to buy movable and immovable properties.
3. MEMBERS
 - 3.1. All the members of the council shall be above twenty one years of age from the Syro Malabar Catholic Church in England and Wales and able to accept and properly exercise her spiritual, ecclesial and juridical traditions
 - 3.2. Most of the members shall be lay members.
 - 3.3. THUS:
 - 3.3.1. EX-OFFICIO MEMBERS:
 - 3.3.1.1. Syro Malabar National Coordinator.
 - 3.3.1.2. Priests proposed by the Major Archbishop and appointed by the Local Hierarchy as Chaplains in a diocesan level for the Syro Malabar faithful.
 - 3.3.1.3. Secretaries of the Departments
 - 3.3.1.4. Two Safeguarding Representatives elected or selected by the National Coordinator.
 - 3.3.2. ELECTED MEMBERS:
 - 3.3.2.1. Two laypersons (one man and one woman) from each diocesan Syro Malabar Chaplaincy having a minimum of 7 approved Qurbana Centres, elected from among the *kaikkârans*. Diocesan Chaplaincies having 8 or above Qurbana centres shall elect one more representative.
 - 3.3.2.2. National Presidents of officially accepted Pious Associations.
 - 3.3.3. NOMINATED MEMBERS:
 - 3.3.3.1. The National Coordinator may nominate members up to ten percent of the number of elected members.
 - 3.4. DISQUALIFICATIONS
 - 3.4.1. The persons specified in the No.6 of the Procedure Rules for the General Body and Parish Council of England and Wales are disqualified from being a member of the National Council.
 - 3.5. LOSS OF MEMBERSHIP

- 3.5.1. Membership in the National Coordination Council will be lost for the following reasons:
 - 3.5.1.1. Resignation after being accepted by the National Coordinator
 - 3.5.1.2. Absence without leave from the council meetings twice consecutively.
 - 3.5.1.3. Conviction by a court of law for a crime involving moral turpitude.
4. ELECTION/VOTING
 - 4.1. Election/Voting may be made by secret ballot by all members and be decided by absolute majority (50% +) of the members present.
 - 4.2. In case of a third round of voting relative majority is sufficient.
5. GENERAL BODY
 - 5.1. The Exofficio members and those elected and nominated as per No.3 form the General Body.
 - 5.2. It has to propose ways and means to the national coordinator to fulfill the pastoral care of the faithful.
- 5.3. CONVOCATION
 - 5.3.1. It shall be convoked atleast twice in an year and when ever as the National Coordinator feels it is necessary.
 - 5.3.2. Notice shall be served with agenda in ordinary cases 30 days prior to the meeting and in other cases it may be convened at a shorter notice.
- 5.4. QUORUM
 - 5.4.1. One third of the total members of the National Coordination Council form the quorum.
 - 5.4.2. If the meeting is postponed due to lack of quorum it shall be reconvened with in a fortnight and the quorum shall not be considered.
6. OFFICE BEARERS AND THEIR DUTIES
 - 6.1. PRESIDENT: The National Coordinator shall be the president and presides over the meetings.
 - 6.2. SECRETARY: The secretary shall be elected by the General Body. It is the duty of the secretary to convene the meetings in consultation with the president, keep the minutes, reports and other records and present the reports to the general body.
 - 6.3. JOINT SECRETARY: The Joint Secretary shall be elected by the general body to help the secretary and in his/her absence to carry out the duties of the secretary.
 - 6.4. TREASURER: The financial officer of the National Coordination shall be the treasurer.
7. TERM: The term of the National Coordination Council will be two years.
8. VACANCY: Vacancies arising from the National Coordination Council are to be filled with in two months by election/nomination/exofficio posting according to the nature of the vacant seat.
9. COMMITTEES: For the better functioning of the National Coordination Council different committees may be formed for special purposes.
10. EXECUTIVE COMMITTEE
 - 10.1. The National Coordination Council shall form an executive committee to study, scrutinize and implement the recommendations of the General Body.
 - 10.2. The members of the Executive Committee shall consists of the President, Secretary, joint secretary and Treasurer of the National

Coordination Council as respective office bearers of the Executive Committee too. Five members elected from the General Body and three members nominated by the President. National Directors of the different departments.

- 10.3. This has to implement the decisions of the general body with the help of the respective departments.
- 10.4. In urgent cases it may take necessary decisions, which shall be reported in the next General Body Meeting.
- 10.5. The Executive Committee shall be convened by the secretary in consultation with the president with at least 7 days notice.
- 10.6. The Quorum will be the one third of the total members and the absolute majority of those present will take the decisions.

11. GENERAL

- 11.1. In case of doubts the interpretation of these rules is reserved to the National Coordinator.
 - 11.2. For amendment absolute majority of the total members and two thirds of those present is necessary.
 - 11.3. In case of dispute with regard to the functioning of the council or the committees the decision of the National Coordinator will be final.
 - 11.4. Any decision made by the National Coordinator concerning the rules and functioning of the Council shall not be questioned in a court of law.
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